

# MOTOR COACH CLEANING CHECKLIST

- Put on gloves and a non-medical grade face covering before cleaning the bus
- Clean bus door exterior handle and push buttons used to open door
- Open overhead air vents to ensure ventilation while cleaning
- Clean interior of bus door
- Disinfect driver area including steering wheel, front dashboard all buttons, radio, handrails
- Wipe down with disinfectant the driver chair, seat belt, arm rests
- Ensure all visible garbage is removed, remove seat side bags, remove and replace garbage bags in the rear chutes
- Disinfect all visible stainless-steel surfaces
- Ensure lavatory supplies are fully stocked (toilet paper, hand sanitizer, garbage bags)
- Disinfect all interior windows, mirrors and screens
- Disinfect all tables or trays, armrests, under armrests, overhead parcel racks (door and interior) and overhead lighting
- Return seat backs and footrests to upright positions and arm rests to downward position
- Disinfect cup holders
- Sweep entire floor area including around driver area
- Mop entire floor area including around driver area
- Wipe down interior entrance and stair well
- Open and clean all luggage bays
- Disinfect lavatory, including toilet bowl, seat, walls, mirrors, ceiling and floor. Added diligence for high touch surfaces including door handle, seat, etc.  
NOTE: THE BATHROOM SHOULD BE CLEANED LAST TO AVOID CROSS CONTAMINATION
- Clean all the tools used to clean the coach, including the bucket, mop, rags
- Remove gloves without touching hands and dispose in appropriate garbage area
- Immediately go to washroom at facility and wash hands thoroughly
- Put on new, clean gloves and refill all spray bottles and restore all disinfectants for next use
- Sign and date attestation of cleaning checklist

